

SAINT PAUL THE APOSTLE SCHOOL AFTER-SCHOOL CARE PROGRAM

We are so happy to re-open our After-School Care Program this year. It is supervised outdoor play time and homework/study hall time for all Saint Paul the Apostle School students. It allows for students to begin homework assignments, play with their friends, and make connections with other students outside of class every day while parents are at work or otherwise unable to get to school in time for dismissal. It is available Monday through Friday from school dismissal until 6:00 p.m., excluding school holidays and other designated dates.

PROGRAM DETAILS

- The After-School Care Program is based out of the Developmental Kindergarten Enrichment Room in the 1950s building, which has a door that exits directly onto the playground.
- Students may be “scheduled” for After-School Care by parents through the SchoolPass App (either on a regular basis or on a drop-in basis). If DK through 5th grade students haven’t been picked up by 3:05 p.m., teachers will assign the remaining students to After-School Care and will walk them up to the lunch tables. Billing for After-School Care begins at 3:30 p.m.
- Sixth grade through eighth grade students who are enrolled in After-School Care will walk down to the lunch tables to be checked-in to the After-School Care Program.
- Students have snack time at the lunch tables from 3:05 until 3:30 p.m. Fifth through eighth grade students will proceed to study hall or assigned activities, and grades DK through fourth grade students will either play or start homework.
- For drop-in care, please use the SchoolPass program to assign your student to the After-School Care Program by 2:00 p.m. each day. After 2:00 p.m. please contact the front office.
- Students must be signed out of After-School Care in person by a parent or designated adult who is listed on the school’s emergency card.
- For pick up, enter through the playground gate near the back of the church. The security officer will issue you a visitor badge.
- Regular users of After-School Care services will continue to have monthly payment plan options through FACTS Tuition Management. See the Program Cost section below for more information.
- For your convenience we will now be using credit cards or ApplePay for drop-in fees each day at pick up. This will eliminate monthly invoicing and the confusion about dates and times of service.

CALENDAR

- The After-School Care calendar follows the regular school calendar. Care is provided on early dismissal days except for days preceding a holiday or holiday break, the last day of school, or as otherwise announced by the administration.

PROGRAM COST

- 4-5 days a week: \$220/month (paid through your FACTS account on a monthly basis)
- 3 days a week: \$165/month (paid through your FACTS account on a monthly basis)
- 1-2 days a week: \$105/month (paid through your FACTS account on a monthly basis)
- The second student pays 50% of the rate and the remaining students pay 25% of the rate.
- The drop-in rate structure has changed slightly from in the past. The drop-in rate, as needed, per student is: \$10/hour beginning at 3:30 p.m. The rate is charged in hourly increments. On a regular dismissal day for one student:
 - Pick up from 3:30 - 4:30 -- \$10.00
 - Pick up from 4:30 - 5:30 -- \$20.00
 - Pick up from 5:30 - 6:00 -- \$25.00
- Enrollment in the After-School Care program offers substantial savings and allows us to staff the program appropriately. Consider your schedule and sign up for a monthly plan if you think you might be interested in having your student stay once or twice a week.
- It is critical that you pick up by 6:00 p.m. In addition to keeping our After-School Care staff from leaving, we also keep the security officer from leaving until every student has been picked up. Therefore, the charge for pick up after 6:00 p.m. is \$10/minute and must be paid at time of pick up. Habitual late pick up may result in the family being dismissed from the use of the After-School Care Program.

Feel free to contact Mayora Hiney (mhiney@sp-apostle.org) in the Business Office if you have any questions about registration, billing or program costs.