

## **PWC Board Meeting Minutes Tuesday, October 4<sup>th</sup> 2021**

Meeting Commences 8:17am  
Meeting Adjourned 9:15am

### **Welcome: Patty Musitano- President:**

- Blessing and Welcome -- given by Fr. Gil
- Advent Wreath – volunteers needed to help parish
- SPA Business Directory – volunteer needed to manage
- Night of Lights - arrange to decorate parish in late October for Christmas
- Festival Mass - normally after festival there is a mass and a thank you and kids give a hard-earned round of applause
- Christmas décor - will be up by November 4<sup>th</sup>
- Parking and pick up - something we need to discuss further

### **Attendance: Vanessa McLean- Secretary:**

Meeting minutes for September minutes approved by:

1<sup>st</sup> Allison Woods

2<sup>nd</sup> Anne Goodgame

### **School Update: Crystal Pinkofsky- Principal:**

- Grateful to the whole festival committee for making this a very successful event
- The excitement of the children was wonderful to see
- October – quiet and focus on academics, parents need to check grades and be on top things
- Working on overnight field trips – will not be mandatory, who will opt in/out:
  - 6<sup>th</sup> grade Pali Mountain
  - 7<sup>th</sup> grade Catalina
  - 8<sup>th</sup> grade Yosemite
- Christmas Pageant - Kids have been asking for it and Mrs. Pinkofsky will be speaking with Fr. Gil to see how this will/can happen. TBD
- Morning drop off - Jo Daniel asking about the letter we received from neighbor on parking/drop off, etc. and how do we handle
- Afternoon pick up - need to focus more on how to improve and streamline - currently anxiety producing and unsafe
  - Afternoon pickups are a mess
  - Emerson bell at 3:15 can we figure out a way to stagger/spread it out
- Halloween - no dress up

### **Parish update: Fr. Gil:**

- Festival – Congratulations to the whole ONE LOVE team
  - The kids screaming, dancing energy was wonderful
  - The theme was wonderful
  - Many partitioners thought it was wonderful, too
- Parish – new things going on in the parish keeping people's faith
- Choir – new choir 1x per month. Mr. Casey new teacher has done a great job
- Racial equality – Fr Bell working on a new program, Just Faith, starting October 12. Also working with faculty
  - Film called Francesco
  - Excited we reached out to Ezra Sherman the Rabbi at Sinai Temple
  - Working with Mayora
  - Will keep everyone informed on our weekly emails

### **Treasurer: Allison Woods:**

Opening Budget: \$150,201.07

Closing Budget: \$146,377.47

- For the month ended August 2021, our opening balance was \$150,201.07, while our closing balance was \$146,377.47.
- Change was primarily attributable to continued cashing of a few year-end faculty and gifts, and some of our administrative start-up costs for this year: PWC nametags, subscriptions for Sign Up Genius and QuickBooks online, etc.

**Asst. Treasurer: Freddy Szita:**

- Received \$441.45 (45 families) Ralphs Community Contributions
- Rite Aid and other places we can sign up with can give us donations as well

**Festival Update: Wanda Ahmadi:**

- Thank you to all, especially my committee members
- Thanks to Ms. Pinkofsky, Maryanne, Vanessa, Patty
- We felt truly supported and by our community who came out in droves
- Most ride tickets ever sold
- No finite numbers yet as they are still reviewing
- Up in patronage
- Up in live and silent auction
- Up in festival wear
- Still calculating our booth
- Excited kids
- Thank you to Jo cleaning up the signage, etc.

**Yvonne Skillings: (1st VP):**

- Plans for high school night – October 25
  - Leaning towards having kids come here
  - Attended by 6-8<sup>th</sup> grade
  - SPA coordinates with high schools to visit
- Mother's luncheon in February
- Patronage
- Parking passes
- High school night coming up, need to get help with set up, station of cookies and milk
- Mothers luncheon working on a date and location details

**Jackie Kim: (2nd VP):**

- Night of Lights still TBD

**Erin Heimbold & Jennifer Collins: (Head Room Parents):**

- Uniform exchange (in JCPC) - drop off uniforms Tuesday Oct 12, pick up Wednesday Oct 13
  - Will be sending out an email to all only scheduled for 2 days
- Pumpkin carving contests bring it back this year

**Lindsay Doody & Elinor Klein: (Hospitality):**

- Closet – needs to be cleaned out for the next events
- Next event - Thank you breakfast for the festival committee on Oct 18

- Try and sign up for the volunteer shifts when opportunities arise. We could often use extra hands at our PWC Events!

**Julie Asbury Gordon: (Corresponding Secretary):**

- Sign up for breakfast for our meetings

**Roxana Shekoyan: (Reservations):**

**Jo Daniel: (Parliamentarian):**

- Nothing to report

**Summer Salazar: (Communications):**

- Nothing to report

**Jane Sung: (Volunteer/Asst Comm.):**

**Vanessa Stern: (Historian):**

- Working on uploading all the festival pics to the Google drive and creating the photo album

**Leslie Hunt Johnson: (Alumni):**

- Great participation of alumni for Patronage
- Great turn out for grad night
- Newsletters off to a great start
- Apostles Attic - a month out, Ali Gardener November 5<sup>th</sup> and 6<sup>th</sup>
  - Volunteers needed – sending out Sign Up Genius
  - Light on community donations
  - Would love as much help as possible
  - Sunday and Monday for clean up
  - Will be sending out an email on items they do and do NOT want

**Elizabeth Lee: (Hot Lunch):**

- Jersey Mikes started last week
- Hot lunch started this week
- Trying to make the process as smooth as possible

**Catherine Choi: (Inventory):**

- Please use event spreadsheets for requests
- As soon as you have an event please add it to an event spreadsheet

**Stephanie Tsai & Monika Merchan: (Traffic & Safety):**

- Release of older kids - discuss moving it earlier because of safety concerns
- Lawn Signs - following up from last meeting
- Relaxed Parking - definition and what to do with parking tickets
- Crossing Guard status
- Add cones to the red zones

**Ann Goodgame & Jess Gunderson: (Outreach):**

- Sandwich Builders- October 9th, 7:30 in the JCPC
  - Same format they did last year - families make the sandwiches and drop them off and assemble on Saturday morning
- Military candy donations - 3-4 day Halloween candy donation for military and 1<sup>st</sup> responders

- Any wrapped candy
- Will send out dates

**Katrina Johantgen: (Environment):**

- No updates

**Tim Byrne: (Father's Club):**

- 4 events in 4 months
  - October 14 - Poker Night / Buccaneers and Eagles game
  - November 15 - Golf Tournament at Braemar Country Club
- Sold out all burgers in burger booth!
- Sweet reminder by signing up husbands for the poker night

**Monique Mamikunian: (Executive Advisor):**

**Special Guests:**

**Maryann Bertolucci:** nothing to report

**Vanessa Reyes Smith:**

- Bells are restored! Ringing for the first time in 4 years
- October 30<sup>th</sup> Pilgrimage to the SB Mission
- Renting a bus to take 25-30 ppl there on October 30<sup>th</sup> lunch will be included \$55

## CALENDAR

### **October**

- 9th Sandwich Builders
- 14<sup>TH</sup> Dads Poker Night
- 14th 8th Grade parent Meeting- 8th grade room parents
- 17th Sunday Mass 8th grade-
- 18<sup>th</sup> Festival thank you breakfast
- 25th High School Night -1st VP
- 28th Picture Day Retakes

### **November**

- 1st School Mass All Saints
- 2nd School Mass All Souls
- 1-4 Halloween Candy Drive (Treats for Troops)-picked up from campus 11/5
- 5, 6th Apostle's Attic
- TBD Sandwich Builders
- 8th PWC Meeting
- 15-18th Parent Teacher Conference-Hospitality
- 15-18 St Joseph's Center Food Drive Collection -Center will pick up bags 11/19
- 28th Parish Wreath Making
- 29th Christmas Adopt-a-Family Launch on 11/29 -St J Center will collect from campus 12/15

### **December**

- 4th Sandwich Builders
- 6th PWC Meeting
- 11th Parish Lessons and Carols-(Seniors/ cookies) at this event instead
- SPA Christmas event **TBD**-  
No Senior Luncheon/Kindergarten singing is allowed due to COVID. The parish is not permitted to have the children and seniors together at this time. Prayers for improvement as this is a favorite event.
- 15th Faculty Christmas Luncheon 11am-1:30pm Hospitality
- 16th School Christmas Pageant 6-7pm
- 24th Parish Christmas Pageant Mass

### **January**

- 3rd PWC Meeting/School resumes
- 6th School Mass Epiphany
- 7th Junior High Dance -School
- 13th 8th Grade School Photos
- 17 No School
- 23rd Parish-Feast of St. Paul the Apostle guest speaker for mass
- 25th School Mass-Feast of St. Paul-4th grade- Hospitality (cookies)
- 30th Pancake Breakfast/Catholic Schools week begins/Open house- Dad's Club

### **February**

- 3rd School Mass -Feast of St. Blaise

6th Mother's luncheon-1st VP  
7th PWC meeting  
21 No school

### **March**

1st In n Out truck  
2nd School mass 8th grade  
4th End of trimester II  
7th PWC meeting  
11th No School (commonly referred to as ski weekend)  
17th Spring Sing I-HRP, Parliamentarian  
18th No school

### **April**

4th PWC Meeting  
13th School mass Stations of the Cross  
14th Prayer Service  
15-22 Spring Break  
25th Classes resume  
29th Junior High Dance-School

### **May**

1st Alumni Dinner (Class of 2018)-Alumni Chair  
2nd PWC Meeting  
5th Spring Sing II-HRP, Parliamentarian  
6th May Crowning 1st Grade  
12th New Parent Mixer 7pm courtyard  
14-15 FYI First Communions  
19th FYI Middle School Student council speeches and elections 8-10 am JCPC  
20th No School (commonly referred to as campout weekend)  
26th 8th grade retreat, dinner and movie-8th grade room moms

### **June**

1st PWC - double meeting  
2nd Disneyland 8th grade trip  
3rd 8th grade graduation practice  
6th 8th Grade graduation and dance -Graduation committee  
9th Kindergarten graduation  
10th School mass - last day of school

President-Patricia Musitano PRESENT

1st Vice-President- Yvonne Skillings PRESENT

Treasurer - Allison Woods PRESENT

2nd Vice-President - Jackie Kim PRESENT

Assistant Treasurer - Frederique Szita PRESENT

Alumni - Leslie Hunt Johnson PRESENT

Communications - Summer Salazar PRESENT

Corresponding Secretary - Julie Asbury Gordon PRESENT

Environmental - Katrina Johantgen PRESENT

Executive Advisor - Monique Mamikunian PRESENT

Father's Club - Tim Byrne PRESENT

Festival Chair - Wanda Ahmadi PRESENT

Head Room Parents - Erin Heimbold PRESENT & Jennifer Collins PRESENT

Historian - Vanessa Stern ABSENT  
Hospitality - Lindsay Doody PRESENT & Elinor Klein PRESENT  
Hot Lunch - Elizabeth Lee PRESENT  
Inventory - Catherine Choi-Lohara PRESENT  
Outreach - Ann Goodgame PRESENT & Jess Gunderson ABSENT  
Parliamentarian - Jo Daniel PRESENT  
Recording Secretary - Vanessa McLean PRESENT  
Reservations - Roxana Shekoyan PRESENT  
Traffic & Safety - Stephanie Tsai PRESENT & Monika Merchan PRESENT  
Volunteer/Asst. Comm - Jane Sung PRESENT