

PWC Board Meeting Minutes Monday, March 7th 2022

Meeting Commences 8:19am
Meeting Adjourned 9:26am

Welcome: Patty Musitano- President:

Agenda:

- Attendance
- February meeting minutes
- Signs for Campout
- Will put in next weeks newsletter about nominations and volunteer

President-Patricia Musitano Present
1st Vice-President- Yvonne Skillings Present
Treasurer - Allison Woods Present
2nd Vice-President - Jackie Kim Present
Assistant Treasurer - Frederique Szita Present
Alumni - Leslie Hunt Johnson Present
Communications - Summer Salazar Absent
Corresponding Secretary - Julie Asbury Gordon Absent
Environmental - Katrina Johantgen Present
Executive Advisor - Monique Mamikunian Absent
Father's Club - Tim Byrne Present
Festival Chair - Wanda Ahmadi Present
Head Room Parents - Erin Heibold & Jennifer Collins Present/Present
Historian - Vanessa Stern Present
Hospitality - Lindsay Doody & Elinor Klein Present/Present
Hot Lunch - Elizabeth Lee Present
Inventory - Catherine Choi-Lohara Present
Outreach - Ann Goodgame & Jess Gunderson Present/Present
Parliamentarian - Jo Daniel Present
Recording Secretary - Vanessa McLean Present
Reservations - Roxana Shekoyan Present
Traffic & Safety - Stephanie Tsai & Monika Merchan Present
Volunteer/Asst. Comm - Jane Sung Present
Incoming Festival Chair- Cindy Shih Absent

Attendance: Vanessa McLean- Secretary:

NO CORRECITIONS to February MINUTES

Minutes for January meeting approved by:

- 1st Allison Woods
- 2nd Ann Goodgame

School Update: Crystal Pinkofsky- Principal:

Not able to attend

Parish Update: Fr. Gil:

Lot going on in the parish right now.

Lent is in process—a good time for the Church to take a look at itself

Lot going on in the world today with the war, Ukraine—puts things in perspective

Need to be close to each other and have community

Prayer of the holy spirit and people affected by the war

Survey- The Church is Listening—take 5mins to fill out the survey

Log on to -- [Bit.ly/spa-listeningsurvey](https://bit.ly/spa-listeningsurvey)

Treasurer: Allison Woods:

For the month ended January 2022, our opening balance was two hundred twenty six thousand seven hundred sixty nine dollars and forty cents (\$226,769.40), and our closing balance was two hundred thirty thousand seven hundred thirty one dollars and forty nine cents (\$230,731.49). Our expenses were turning over the Jean Perkins Foundation gift to the church for the JCPC furnace repairs, expenses from the faculty Christmas lunch and faculty & staff Christmas gifts, and a Jersey Mike's day. We had income from a transfer of some excess funds that had accrued in our merchant account, which is a holding account for all PWC and festival revenue. That amount will soon be transferred to the school and/or church for some capital projects, which is why we've now moved it to our checking account.

Also, I have been continuing to work with the parish finance council and Yvette to clean up some of our financial reporting to the parish finance council.

Everyone please keep in mind that our fiscal year will close on June 30th, in about three months. So if you have any outstanding expenses from 2021, please get those in ASAP. And looking ahead to our spring events, submit those as you incur them, please don't leave them to the last minute. We need to set our budget for next year so we can make our year-end transfer to the school, and we can't do that effectively if we don't have all our current expenses accounted for.

Approved by:

1st Jess Gunderson

2nd Ann Goodgame

Asst. Treasurer: Freddy Szita:

Amazon \$535.09- 121 families – just 1/3 of the school is signed up

Started Olivers Labels its now being linked to the vendors on the school website, we get 20% of each sale and so far we have had 6 orders and earned \$49.59

Cindy Shih- (New) 2022 Festival Chair- Theme announcement and pep rally Tuesday, March 7th
Not present

Festival Update: Wanda Ahmadi:

Will be sending out the thank you remarks from One Love and report the figures and how much we made

Yvonne Skillings: (1st VP):

Mothers Luncheon

Asking for baskets that are \$150 to \$300 :)

We need more RSVP's from board

Jackie Kim: (2nd VP):

Nothing to report

Erin Heimbold & Jennifer Collins: (Head Room Parents):

Spring Sing1

Buddy Families and Room parent volunteers

272 RSVP's for Spring Sing

Lindsay Doody & Elinor Klein: (Hospitality):

JCPC closet has become a mess

Stuff gets thrown in

Clarify to anyone who uses the JCPC, please keep it organized

Julie Asbury Gordon: (Corresponding Secretary):

PWC breakfast signups

Roxana Shekoyan: (Reservations):

Ask Jenn and Erin if they are going to need Name Tags for any of the Spring Sings. I haven't heard from anyone about that, and it's happening on March 17th.

Would like to know about the boutonniere option for the past presidents name tags at the Mothers' Luncheon. I've been looking for a 3D paper flower to make the PWC past presidents name tags stand out, but Molly Kublicki had mentioned that the presidents really like their boutonnieres and request to have them. Please advise...

To Cindy: I'd like to know by when I'll be getting the raffle basket itemized lists to be printed before the event.

Jo Daniel: (Parliamentarian):

Election for President and VP and Board positions.

PWC Officers nomination process

Meeting this week to select the President and Vice President

3 members on the nominating committee

4 members from general membership

Will be presented at Spring Sing 1- will announce the new slate

All needs to remain confidential – not an open discussion

Summer Salazar: (Communications):

Nothing to report

Jane Sung: (Volunteer/Asst Comm.):

Nothing to report

Vanessa Stern: (Historian):

Working on a few things, ski trip,

Leslie Hunt Johnson: (Alumni):

Alumni Dinner-

Alumni role is in transition. Met with Mike Ness about best way to handle the Alumni Role

Have not been involved in certain things that would be helpful, getting this to be more defined

Elizabeth Lee: (Hot Lunch):

Event went well- Mardi Gras theme on Fat Tuesday

Parents were not invited so it went more smoothly, suggest to keep it simple and just have the kids

Catherine Choi: (Inventory):

Now that we are getting busier the JCPC is busier- we need a better system for borrowing the tablecloths

Stephanie Tsai & Monika Merchan: (Traffic & Safety):

Had out 1st orientation for the younger families, well attended

Reiterated the traffic rules

Keeping the kids safe, not jay walking

Working on a crossing guard

3rd party came out to determine best traffic and drop off routes

Ann Goodgame & Jess Gunderson: (Outreach):

In the process of figuring out how to be helpful and philanthropic to the situation in the Ukraine, specific things that this organization is requesting, diapers, formula, etc. Karrie Franchina has the name of a company and figuring out specifics and how we can help. We want to do something and make sure its useful

Katrina Johantgen: (Environment):

Wanting to get a sign up genius for carpooling options for next year

Tim Byrne: (Father's Club):

What is the PWC 2022 -2023 Budget

The school prepared for COVID "home school learning" and COVID "in person learning", what about Post COVID "leaning"

No new updates from last month.

Back to raising funds for after school activities. Where is our fund going to next year? Does PWC have a budget? We looked at school during covid and where the money went to during that time. What about post Covid? The kids are deficient in math and many are having behavioral problems. Maybe our funds can be earmarked for after school programs, for academics and/or behavioral issues. Professional consultants can maybe come in and do some troubleshooting. How can we put the funds we raise into these issues. We did our job, we raised the money. How/where can we direct it?

Mayora: The PWC funds are earmarked. They make sure there aren't high tuition increases. I would email Crystal and Sue BJ with your concerns. We are proactively trying to help all the students as a whole. We are aware of the behavioral issues. If you have suggestions we are always open to them.

Katrina: Musical theater? Are we bringing that back?

Mayora: Yes, we need to bring that back. We got rid of the plexi-glass. (Which was the first step) That was huge.

Tim: Where does that plastic from plexi go? There are many things post covid, that we can do. Maybe a task force is needed... Maybe we need to hire more teachers and keep the tuition a flat cost (with a slight increase) As active parents and seeing our kids go through post covid issues we are concerned and feel like we need to do something, etc..

Patty: That might be something for Sister Stella Foundation. They do enrichment that helps all the kids that doesn't come out of PWC (which goes towards operating costs) That sounds like something every kid would benefit from.

Mayora: I totally understand that a \$200-\$300 increase, might not be a lot for some families... and there are families where that is a lot. We work to keep those tuition costs low and affordable for everyone.

Tim: (Aside from saving money on tuition) We're also spending money for the tutors. For reading, for math. 1-2 hours working with the kids daily / weekly is a lot.. I'd rather put that money towards resources.

Mayora: We look at the whole picture, if you have any more suggestions, please reach out to Crystal and Sue.

Mayora Hiney:

Crystal apologizes for not being here. If you would like a covid test kit, please pick one up on Thurs. We are in discussions about when we will stop testing and when to stop doing the wellness check. Masks are optional as of March 14th. This Friday there is no school and next Friday there is no school. We're working on the family badges. It's more complicated than you can imagine. Working on logistics, etc. I.e. — If you ever want to come on campus with your kid, you will need your badge to enter. (Which can be time consuming and complicated) Fingerprinting, we are putting together another one. It will fill up. Last Tuesday of the month, the 29th. We'll need volunteers for that. If you know anyone that needs to be fingerprinted, please let them know. If you can't come to school organized one, you'll have to go all the way to Koreatown. We received a PWC check. We appreciate the PWC check for operating expenses. That went into our account. Thank you so much, there was a lot.

Monique Mamikunian: (Executive Advisor):

Special Guests:

Maryann Bertolucci:

CALENDAR

March

1st In 'n Out truck
2nd School mass 8th grade
4th End of trimester II
7th PWC meeting
11th No School (commonly referred to as ski weekend)
17th Spring Sing I-HRP, Parliamentarian
18th No school
27th Mothers luncheon

April

4th PWC Meeting
13th School mass Stations of the Cross
14th Prayer Service
15-22 Spring Break
25th Classes resume
29th Junior High Dance-School

May

1st Alumni Dinner (Class of 2018)-Alumni Chair
2nd PWC Meeting
5th Spring Sing II-HRP, Parliamentarian
6th May Crowning 1st Grade
12th New Parent Mixer 7pm courtyard
13th St James Party

14-15 FYI First Communions

19th FYI Middle School Student council speeches and elections 8-10 am JCPC

20th No School (commonly referred to as campout weekend)

26th 8th grade retreat, dinner and movie-8th grade room moms

June

1st PWC - double meeting

2nd Disneyland 8th grade trip

3rd 8th grade graduation practice

6th 8th Grade graduation and dance -Graduation committee

9th Kindergarten graduation

10th School mass - last day of school